

Holly Springs Christian Academy

SCHOOL PARENT & STUDENT HANDBOOK

1. INTRODUCTION

1.01 Welcome Message

Welcome to Holly Springs Christian Academy. As a ministry of Holly Springs OFWB Church, we are dedicated to building a legacy of faith and excellence. We believe that education is a three-fold cord—church, school, and home—working together to equip students for God's glory.

1.02 Mission & Vision

- **Mission:** To equip the next generation with a biblical worldview and academic tools to lead with character, serve with compassion, and excel in a changing world.
- **Vision:** To be the cornerstone of Christian education in the Holly Springs community.

1.03 Statement of Faith

We hold to the "whosoever will" doctrine of the Original Free Will Baptist denomination, believing that every student has the potential to choose a life of purpose and service through Jesus Christ.

2. ACADEMIC POLICIES

2.01 Biblical Integration

Scripture is not just a subject; it is the lens through which we view history, science, and the arts. Weekly chapel services and daily Bible instruction are core requirements.

2.02 Grading Scale

We maintain high standards to prepare students for a lifetime of leadership.

- **A (90–100):** Excellent
- **B (80–89):** Above Average
- **C (70–79):** Average
- **D (60–69):** Below Average
- **F (Below 60):** Failure

2.03 Homework Philosophy

Homework is assigned to reinforce classroom learning and develop self-discipline. We encourage parents to provide a quiet environment for study but to allow students to complete the work independently.

3. ATTENDANCE & CONDUCT

3.01 Attendance

Punctuality is a character trait. Students must be in their seats by 8 am. More than 25 unexcused absences per semester may result in grade retention.

Absences	Action
3 days	Parent notification
5 days	Contact Administration
10 days	Administration conference request
15 days	Create attendance contract with parents
20 Days	Academic review for possible retention
25+ Days	Administrator determines if academic progress has been met for promotion.

3.02 Code of Conduct

Students are expected to behave in a manner that honors the Lord and respects their peers and authority.

- **The Golden Rule:** Treat others as you wish to be treated (Matthew 7:12).
- **Respect:** Use "Yes, Sir" and "No, Ma'am" when addressing staff and church elders.
- **Language:** Only wholesome, encouraging speech is permitted (Ephesians 4:29).

3.03 Discipline Policy

We follow a redemptive discipline model. Minor infractions are handled by the teacher; major or repeated infractions involve the Principal and parents. Our goal is restoration and character growth.

4. DRESS CODE & APPEARANCE

4.01 Philosophy

Our dress code is designed to minimize distractions and promote a focused, professional learning environment that reflects the dignity of a Christian institution.

4.02 Uniform Requirements

- **Tops:** T-Shirts, Polo shirts in [Colors, e.g., Navy, Gray, White, or Forest Green] NO inappropriate designs/language.
- **Bottoms:** Khaki or Jeans pants/skirts (skirts must be knee-length)(ALL skirts require shorts underneath.)
- **Footwear:** Closed-toe shoes suitable for play and safety.

5. PARENTAL PARTNERSHIP

5.01 Communication

We use Quick School for daily updates. We require parents to attend at least 2 Parent-Teacher Fellowship (PTF) meetings per year.

5.02 Conflict Resolution (Matthew 18 Principle)

If a parent has a concern regarding a teacher or policy, they must first speak directly to the person involved. If a resolution is not reached, the matter may be brought to the Principal, and finally, the School Board.

6. CAMPUS SAFETY & OPERATIONS

6.01 Safe Sanctuary Policy

As a ministry of the Church, we adhere to strict background checks for all staff and volunteers to ensure the safety of our children.

Inclement weather policy: HSCA will follow in accordance with Carteret County Schools.

6.02 Electronic Devices

To foster community and focus, cell phones and personal tablets must be turned off and kept in lockers/secure areas during school hours.

7. SIGNATURE OF AGREEMENT

(Both parent and student must sign and return this page to the school office.)

"I have read the HSCA Handbook and agree to support the school's mission, abide by its policies, and partner with the faculty to ensure a successful school year."

Parent Signature: _____

Date: _____

Student Signature: _____

Date: _____